

**BOARD MEETING OF THE TOWN BOARD
OF THE TOWN OF NEW HARTFORD, NEW YORK,
HELD AT TOWN HALL, 8635 CLINTON STREET, NEW HARTFORD, NY ON
WEDNESDAY, JUNE 5, 2024 at 6:00 P.M.**

Town Supervisor Miscione called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting.

TOWN BOARD MEMBERS PRESENT:

Councilman James J. Messa
Councilman John Latini
Councilman David M. Reynolds
Councilman David Tehan
Supervisor Paul A. Miscione

OTHER TOWN OFFICIALS/EMPLOYEES PRESENT:

Deputy Town Supervisor, Anthony J. Trevisani
Town Attorney, Herbert Cully
Town Clerk, Cheryl A. Jassak-Huther
Police Chief, Ronald Fontaine
Highway Superintendent, Richard Sherman

Thereafter a quorum was declared present for the transaction of business.

- I. **SPECIAL GUEST** – Pat and Dan from the Mohawk Valley Water Authority – Councilman Messa asked about Hand Place and Snowden Hill Road, Grange Hill Road, Woods Lane water lines; Councilman Reynolds had questioned about water in his Ward; water tanks and pumps; any questions the Board has can contact them to answer and help

- II. **BOARD MEETING MINUTES**

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Tehan:

(RESOLUTION NO. 209 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve the Town Board Meeting Minutes from the May 15, 2024 meeting.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

III. PUBLIC COMMENTS

- a. **William Appenheimer – Solar Liberty** – William gave a presentation of the solar array they would like to install at 9444 Roberts Road, Sauquoit, NY – already met with the owner – application fee was paid; material presented to the Board; tabled until the next

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Board Meeting once the Board drives by the property/area to get a better view and survey the area

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Tehan:

(RESOLUTION NO. 210 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve to table the SOLAR LIBERTY project until the next Board Meeting (date TBD – July or August 2024) before deciding to refer to the Planning Board.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

- b. **Pasquale Dainotto** – 6 Lowell Drive, New Hartford, NY – paper road, been maintaining the land (grass, snow, etc.); like to purchase it and build a garage; Highway Superintendent Richard Sherman has looked into it – road is called Whittar Road – checked if sewer lines (no), might have stormwater (need to look into it); Town Attorney Herbert Cully will look more into it (not owned by the Town), tabled until have further information – who owns it, etc. and will discuss at next meeting
- c. **Cindy** – asked about solar on Oxford Road – where was – Councilman Messa clarified area; Kellogg Road – the intersection by First Source – sign that says right lane ends, people don't turn left – they go straight – Councilman Messa verified that it was owned by the County; asked about Senior Living (shortage of living) – if the Town had any plans in the future for companies to build – so seniors can sell their homes and move into one level condominium or homes/single level – Supervisor Miscione stated not at this time (housing projects) – financially for developers it would take years for them to start making a profit

IV. REPORTS OF TOWN DEPARTMENTS

- a. **Town Clerk – Cheryl Jassak-Huther**
 - 1. **Registered Municipal Clerk**

The following Resolution was then introduced for adoption by Councilman Reynolds and duly seconded by Councilman Latini:

(RESOLUTION NO. 211 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve the application for Town Clerk Cheryl Jassak-Huther for Registered Municipal Clerk and the fee is \$75.00.

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The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

2. **Standard Work Day & Reporting Resolution for Elected & Appointed Officials**

The following Resolution was then introduced for adoption by Councilman Reynolds and duly seconded by Councilman Messa:

(RESOLUTION NO. 212 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve the Record of Activities for elected Councilman Latini (first three months of the term).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Abstain
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

Resolutions PASSED with four affirmative votes and duly *ADOPTED*.

The following Resolution was then introduced for adoption by Councilman Reynolds and duly seconded by Councilman Latini:

(RESOLUTION NO. 213 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve the Record of Activities for elected Councilman Tehan (first three months of the term).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Abstain
Supervisor Miscione	-	Aye

Resolutions PASSED with four affirmative votes and duly *ADOPTED*.

V. **VOUCHERS**

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a. Central Heating and Plumbing

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Messa:

(RESOLUTION NO. 214 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve to pay the Central Heating and Plumbing voucher for \$2,864.00 (received in February).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Abstain

Resolutions PASSED with four affirmative votes and duly **ADOPTED**.

- b.** Councilman Reynolds asked about the Northland Voucher showing fax number for senior center and sign shop; Barb is going to call again and Supervisor Miscione asked if can get credit and set up a meeting with Northland to discuss; asked to hold the voucher until all clarified

c. VOUCHERS

The following Resolution was then introduced for adoption by Councilman Reynolds and duly seconded by Councilman Latini:

(RESOLUTION NO. 215 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve to pay the vouchers.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Abstain
Supervisor Miscione	-	Aye

Resolutions PASSED with four affirmative votes and duly **ADOPTED**.

VI. REPORTS BY TOWN DEPARTMENTS

a. Police Chief Ronald Fontaine and Animal Control Officer John Treen

- 2024 Anita Steven Swans Humane Society Contract** – Town Supervisor to sign to stay in compliance with NYS Department of Agriculture and Markets – there was a cost increase; sign this year’s agreement but look into another option for 2024

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The following Resolution was then introduced for adoption by Councilman Messa and duly seconded by Councilman Latini:

(RESOLUTION NO. 216 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve for Supervisor Miscione to sign the 2024 Anita Stevens Swan Humane Society Contract.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

Discussion: Supervisor Miscione suggested the old Records Building in Washington Mills; start now so that next year it is a line item, in the budget – set up a shelter – need to look into the building, mold testing, another place to store some of the holiday decorations and see if feasible for a shelter; a building for the Town of New Hartford to house dogs/cats for the 24-hour period – work with New Hartford Animal Hospital Veterinarian, work together with them – hire another person to work along with Animal Control Officer John Treen; Chief Fontaine – John Treen is a huge asset to the police department, he has done a lot of research with shelters and NYS Department of Agriculture and Markets (guidelines and what will come to effect in Dec. of 2025); will need to have a company go in and address the mold issue in the building; need to look further into the building if it is feasible if – we own it, great location, have to look into the logistics of the building

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Tehan:

(RESOLUTION NO. 217 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve for the contents and building tested for mold by a professional company at the Records Building in Washington Mills on Oneida Street.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

Discussion: Supervisor Miscione will give Town Clerk Cheryl Jassak-Huther a contact and number to set up a date to have a company come in and take care of the mold issue; Councilman Reynolds

complimented John Treen on his knowledge and experience – and the great job doing – fortunate to have John Treen in our police department.

2. **PART-TIME POLICE OFFICER RESIGNATION**

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 218 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve to accept the resignation of part-time police officer, Joseph Zwijacz, effective May 21, 2024.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

3. **PART-TIME POLICE OFFICER APPOINTMENT**

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 219 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve to hire Seyed Armin Safizadeh Shabastary, pending civil service, per union contract, part-time, salary - \$40.20 per hour.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

b. **HIGHWAY SUPERINTDENT RICHARD SHERMAN**

1. **PAVING**

Town of New Hartford
Oneida County, New York
ASPHALT CONCRETE PAVING

ADVERTISEMENT FOR BIDS

Sealed Bids for Services for Asphalt Concrete Paving will be received by the Town of New Hartford, at the office of the Town Clerk until 11:00 AM local time on June 18, 2024, at which time the Bids received will be publicly opened and read aloud. The Town Board reserves the right to delay the Bid Award for up to 60 days.

We are soliciting bids for a price per ton in place in the town of New Hartford. The bids should include a price per ton in place for 9.5 mm 12.5 mm 19 mm or equivalent. No polymer added. The price per ton in place should include any equipment mobilization, black top material, paving, rolling and any finish work. The town of New Hartford will provide sweeping, traffic control and any drainage work necessary.

Paving shall be completed by the deadline of August 30, 2024.

All bids will be in accordance with the conditions on file with the Town, and the successful bidder will execute a contract with the Town.

Contractor references and experience will be required.

The Bid Documents may be examined beginning June 6, 2024, at the following location:

Town of New Hartford: Office of the Town Clerk, 8635 Clinton Street, New Hartford, NY 13413.

Copies of the Bid Documents (including specifications) may be obtained starting June 6, 2024.

Town of New Hartford: Office of the Town Clerk, 8635 Clinton Street, New Hartford, NY 13413.

The Town reserves the right to waive any and all irregularities, and to reject any and all bids, or to rebid the project solely at the Town Board's discretion.

Contact: ***Rick Sherman, Town Highway Superintendent (315) 724-4300***

VII. MATTERS SUBMITTED BY COUNCILMAN

a. COUNCILMAN REYNOLDS

1. **Fire Inspections for May 2024** – 8 completed - \$3,827.40; discrepancy in the reporting – reviewed with Town Clerk – reporting only for money received in the Town Clerks Office, not the complete list of inspections completed in the current month; Mike is not using the computer; Steve Karrat is using the computer but not the paper – difference in the fees; questions of variance we need to nail down – no report from Mike of number he is doing; Barb stated he

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did 33 inspections from May 17 to June 5 (no money received in the Clerk's Office) – inspections were done but there is a lag; Councilman Reynolds - they have the where with all to collect the money when they do them (sometimes not Corporate); Town Clerk – the report I give every money is only for money received with the paperwork – not the actual inspections done that current month – for May, only received one inspection – all the others were Nov. 2023, Jan. 2024, March 2024; Councilman Reynolds said need to consolidate so only one report (Agree); Supervisor Miscione – concern – thought both part-time position were going to be 17.5 hours A WEEK – has looked at the numbers and one safety inspector did 9 hours in two weeks – we need to get another person to get these inspections wrapped up – concern is if no one is putting in the hours and getting the inspections done – add another fire inspector; Councilman Latini – we had another applicant a few months back, Daniel Trevisani (applied on the County site, was approved and very qualified, former Utica Fire Marshall; Councilman Reynolds is going to talk to the two current fire inspectors and ask why not filling the 17.5 hours a week

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Messa:

(RESOLUTION NO. 220 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve to hire Daniel Trevisani as an additional fire inspector, permanent, part-time (17.5 hours a week), \$22.00/HR, effective immediately.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Nay
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

Discussion: Councilman Messa – mentioned in previous meetings the funds collected would cover the cost of the inspectors, there is a discrepancy of funds collected – understand from previous year – hire another person, get the inspections up to date – there has to be a streamline getting paid – who is maintaining the records (inspection, funds received, follow up); Supervisor Miscione said that should be Christina Lacy, that is what was discussed – work with the two current inspectors and monitor inspections and funds received; Barb said Christina has been working with the company, when there is an issue it gets fixed and then there is another problem; Councilman Messa – funds should be coming in, software should work – asked if we can look into another company; Supervisor Miscione said we paid for it and if we go with another company will have to start over and pay a fee – need to get the inspectors trained on it, or find fire inspectors that will use the software – however they do it, want them out there inspecting the businesses, the multi-family houses and come back with results of what needs to be done – we need to get

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as many people as we can out there to get these inspections done and the money received (not a year later); Councilman Reynolds spoke to Steve about the bugs in the software and has had several issues and has reached out to the company on his own to fix the problem; Supervisor Miscione will personally can iWorks to get the issues resolved and get everyone trained to use it – have them come in to do a demonstration to the Board

2. **Clark Mills Fire District Subcontract**

The following Resolution was then introduced for adoption by Councilman Reynolds and duly seconded by Councilman Latini:

(RESOLUTION NO. 221 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve for Supervisor Miscione to sign the subcontract agreement for Fire Protection (2023-2027) for the Town of New Hartford and Village of New Hartford (no cost to the Town, the Village pays out of their Fire Contract).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

3. **Touch the Truck** – at the Public Library June 15, 2024; Thank you to Highway Superintendent Richard Sherman and the crew – they do a great job – NHFD and Police Dept. also joining this year
4. **Library** – updating all the computers (with a grant), summer reading program will start end of June, beginning of July
5. **Supervisor Miscione** - added the NHFD does a great job for our Town and what a great access they are to our Town; gets a lot of compliments; Anne DuRoss added they are great for our community
6. **REVIST the PAVING CONTRACT**

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 222 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve to go out to bid for paving.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye

Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

b. COUNCILMAN MESSA

1. **Roman Road** – detention pond progress and tentative timeline – Highway Department has already done the bottom portion; Highway Superintendent received the plans
2. **Mallory Road** – detention pond project – John Dunkle quote for engineering for ponds; have to get plans; Supervisor Miscione – need to allocate money for it (along with grant money); discuss at the next meeting (special meeting on June 19, 2024)

The following Resolution was then introduced for adoption by Councilman Messa and duly seconded by Councilman Latini:

(RESOLUTION NO. 223 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve to set a Special Town Board Meeting for Wednesday, June 19, 2024 at 6:00pm.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

3. **Revitalization Project of Chadwicks** – expected start date for phase 1, sidewalks and light post; Supervisor Miscione – the entry gate into Chadwicks – meeting with the guy for the entry gate and go over the plans – already planned to go out to bid, in house we will do the columns; sidewalks – right before Oxford Road where railroad tracks are all the way to Elm Street, one side right now for sidewalks – with lighting, curbs, green space and goal is to get the DRI to do roadwork, got \$500,000 from the County and \$500,000 from the Town’s BOND – would like to put curbs on both sides depending on the funds – goal is to have the whole street renovated within the next five to six years, turn into an historic district; Councilman Messa – timeframe for sidewalks?; Supervisor Miscione – hoping to get gate up by August, July survey month and get sidewalks done from Elm Street up to mini mall this summer (Phase 1) – get it cleaned up, create historic district - more village look

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4. **Speed Reduction** – was contacted by an Oneida County Legislator for a speed reduction for lower Roberts Road from Mohawk to Oneida Street – reduction of 5 miles per hour; currently speed is 50; Chief Fontaine put speed trailer up – not an issue now; electronic speed signs – maybe put one in both directions; also asked to put one on Oxford Road by Hillside Garden

The following Resolution was then introduced for adoption by Councilman Messa and duly seconded by Councilman Latini:

(RESOLUTION NO. 224 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve to pass a resolution to lower the speed limit to 45 mph for lower Roberts Road from Mohawk to Oneida Street and submit it to Oneida County for approval.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

5. **80th Anniversary of D-Day Celebration**– Compliment Town Clerk Cheryl Jassak-Huther – we had a celebration at the Town of New Hartford Town Hall for the Veterans – she did a phenomenal job – it is well appreciated by all the Veterans that have served and fallen; Councilman Latini – I agree, she worked hard
 6. **Veterans Memorial Park** – Town Clerk Cheryl and Highway Superintendent Rick as well as the Highway workers have been working on the Veterans Park, fountain installed, upgrades to the park – it is very well appreciated and a beautiful place for the residents to go and spend some time
 7. **Run for the Fallen** – Saturday, June 8th – a four-day run, over 200 plus miles, honoring our military service members with ties to NYS. The Run for the Fallen will be stopping at the Veterans Memorial Park at approximately 6:45am on Saturday, June 8, 2024 to read the names of 24 fallen. Two of which are from Oneida County, Daniel Geary and Michael Uvanni. All are invited to attend; First time stopping in New Hartford and will be a mile marker stop going forward in the future.
- c. **COUNCILMAN LATINI** – K-9; Adirondack Bank, Rocci Arcuri has graciously offered to sponsor the New Hartford Police Department K-9; Councilman Latini, Chief Fontaine and Supervisor Miscione will be attending a meeting at Adirondack Bank on Thursday at

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10am to discuss the sponsorship and then a special presentation will be set in the near future.

d. SUPERVISOR MISCIONE

The following Resolution was then introduced for adoption by Councilman Reynolds and duly seconded by Councilman Latini:

(RESOLUTION NO. 225 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve to hire Haley Cornine for the Summer Program, Parks Department, Splash Pad; rate \$17.00 per hour, part-time.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

1. Travelers – Supplementary Commercial Automobile Application – tabled until new rates come back from Gates Cole

- e. **COUNCILMAN TEHAN** – Bonadio & Co., LLP – Engagement Letter; spoke with the representatives; monthly booking and accounting assistance; 12 months; once a month they would come in; rolls need to be changed with other employees; have them come in to talk to the Board

The following Resolution was then introduced for adoption by Councilman Messa and duly seconded by Councilman Tehan:

(RESOLUTION NO. 226 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve to enter into Executive Session at 8:32pm for Personnel Issue.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

The following Resolution was then introduced for adoption by Councilman Messa and duly seconded by Councilman Latini:

(RESOLUTION NO. 227 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve to come out of Executive Session at 8:33pm.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

VIII. REPORTS BY TOWN DEPARTMENTS

a. HIGHWAY SUPERINTENDENT RICHARD SHERMAN

The following Resolution was then introduced for adoption by Councilman Messa and duly seconded by Councilman Tehan:

(RESOLUTION NO. 228 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve to sweep the roads, two-three times a year, 4 hours each time, in Cherrywood on Seneca Turnpike, \$125 per hour, per contract (Town Attorney will work on – Supervisor Miscione asked it be paid in 30-days from doing it).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

- b.** Mower Tracker went down – looked to see if can rent one for a week or two – County is going to allow the Town to borrow one at no expense; come budget time – look to purchase a new one and put old one up for auction

IX. MATTERS SUBMITTED BY TOWN ATTORNEY HERBERT CULLY

- a. Larchmont Clean Up** – asked Highway Superintendent Richard Sherman if had quotes; the last person has not responded, Rick is looking into other companies

- b. **Notification Services Agreement with NYS DOT** – is expiring (4-year agreement); tabled until next meeting

The following Resolution was then introduced for adoption by Councilman Messa and duly seconded by Councilman Latini:

(RESOLUTION NO. 229 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve enter into Executive Session at 8:38pm.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

The following Resolution was then introduced for adoption by Councilman Messa and duly seconded by Councilman Latini:

(RESOLUTION NO. 230 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve come out of Executive Session at 9:01om.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

X. MATTERS SUBMITTED BY COUNCILMAN

- a. **Bonadio Engagement Letter** – motion to approve it subject to a few modifications: preparation and completion of monthly bank reconciliations and the removal of the AFR

The following Resolution was then introduced for adoption by Councilman Tehan and duly seconded by Councilman Latini:

(RESOLUTION NO. 231 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve the Bonadio Engagement Letter subject to the two modifications: preparation and completion of monthly bank reconciliations and the removal of the AFR.

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The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

Discussion: Councilman Messa – commence upon signing the letter of agreement; Councilman Tehan – subject to their availability; Supervisor Miscione – will sign once the correction are made to the engagement letter

XI. MATTERS SUBMITTED TOWN ATTORNEY HERBERT CULLY

a. Bookkeeping Position

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 232 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve to modify the Bookkeeping position to Part-Time, 17.5 hours a week, mandatory attendance in the building (on-site), effective 7/1/2024

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

b. Picnic – for Town Employees – date to be determined (possibly June 21st at 4pm).

XII. MATTERS SUBMITTED BY TOWN SUPERVISOR

The following Resolution was then introduced for adoption by Councilman Latini and duly seconded by Councilman Messa:

(RESOLUTION NO. 233 OF 2024)

RESOLVED, that the New Hartford Town Board does hereby approve to schedule the SPECIAL TOWN BOARD MEETING for June 19, 2024 at 4:30pm.

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The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Councilman Messa and seconded Councilman Reynolds, the meeting was adjourned at 9:08 P.M.

(RESOLUTION NO. 234 OF 2024)

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Latini	-	Aye
Councilman Reynolds	-	Aye
Councilman Tehan	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

Respectfully submitted,

Cheryl Jassak-Huther

Town Clerk

6/9/2024